

**FORM 15**  
Regulation 186(1)  
**Building Act 1993**  
Building Regulations 2018

**APPLICATION FOR OCCUPANCY PERMIT**

<b>To: Relevant Building Surveyor –</b>	<b>Registration no.:</b>
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<b>From</b> <i>This application is made by the owner / agent of owner</i> Owner/agent of owner _____ Postal address _____ Postcode _____ Contact person _____ Telephone _____ Email _____ ACN/ARBN _____
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In accordance with section 42 of the <b>Building Act 1993</b> , I apply for an occupancy permit for the building situated at: <b>Property details</b> Number _____ Street/road _____ City/suburb _____ Postcode _____ Lot/s _____ LP/PS _____ Volume _____ Folio _____ Municipal district _____ Allotment area m <sup>2</sup> _____
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<b>Nature of application</b> New building <input type="checkbox"/> Other (specify) _____
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<b>Building permit details</b> Permit no. _____
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<b>Building practitioners and architects who were engaged in the building work</b> Name _____ Registration no. _____ Category / Class _____ Name _____ Registration no. _____ Category / Class _____
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<b>Use applied for</b> Part of building _____ Proposed use _____ BCA Class of building: _____
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**Certification by the builder**

I certify that all the building works have been carried out by me and or under my supervision and do comply with the relevant Building Permit.

**The following requirements have been installed as listed below and as required by Building Code of Australia:**

**House Energy Rating Requirements**

The builder has carried out all works consistent with the house energy report and stamped Building Permit plans including the specified levels of insulation, glazing, sealing, lighting etc  Yes  No

The builder has carried out all works consistent with the stamped Building Permit plans including the installation of an appropriately sized water tank (plumbed to toilets) OR Solar hot water service OR Solar hot water heat pump (in accordance with BPC practice note)  Yes  No

**The following work has been carried out to the specified level and building permit**

**Insulation**

Walls \_\_\_\_\_ Ceiling \_\_\_\_\_ Floors \_\_\_\_\_ / Insulation certificate enclosed  Yes  No

**Livable housing design**

Builder has carried out all works consistent with the stamped building permit plans and in accordance with BCA Part H8 and the Livable Housing Design Standard  Yes  No

**Cladding** (letter from builder/installer indicating system/s used and confirming that it has been installed in accordance with manufacturer's specification/installation guide)  Yes  No

I confirm that I caused the supervision of all bathroom waterproofing and tiling works- including the placement of a waterproof membrane and water stops around the shower area(s)  Yes  No

**Copies of compliance certificates in accordance with regulation 186(2)(b) are attached**

**Roof plumbing** (includes all fixings)  Yes  No

**Sanitary plumbing** (includes all fixings)  Yes  No

**Drainage** (below ground sewer)  Yes  No

**Drainage** (above ground stormwater)  Yes  No

**Cold and Hot Water plumbing**  Yes  No

**Mechanical plumbing** (gas heating installation and refrigerated heating and cooling)  Yes  No

**Sustainability installation** (water tank, solar hot water, or recycled water) (as applicable)  Yes  No

**Electrical** (Non prescribed/Prescribed certificate of Electrical Safety issued by electrician)  Yes  No

**Copies of certificates and installation reports, available to the builder**

**Glazing Certification** (includes glazing systems, glazed windows/doors, shower screens, mirrors)  Yes  No

**Termite protection Certification** (where applicable)  Yes  No

**General waterproofing Certificate** (balcony and bathrooms)  Yes  No

**EPS (expanded polystyrene) cladding construction** (installation statement enclosed)  Yes  No

**Other external wall cladding construction e.g. Hebel** (installation statement enclosed)  Yes  No

**Lightweight fire rated/acoustic wall construction** (installation statement enclosed)  Yes  No

**External deck waterproofing construction** (installation statement enclosed)  Yes  No

**Bushfire construction (where applicable)** (installation statement enclosed)  Yes  No

**Specify work to be completed by owner** (not part of the builder's contract)

\_\_\_\_\_

**Signature of applicant**

Name \_\_\_\_\_ Date \_\_\_\_\_

Signature: \_\_\_\_\_ Registration No. (if applicable) \_\_\_\_\_

**FORM 15  
Attachment**

**6 STAR ENERGY EFFICIENCY  
STATEMENT OF COMPLIANCE**

This certificate is to certify that the requirements to achieve 6 star energy efficiency has been achieved in accordance with the First Rate Report and that the artificial lighting complies with the approved Wattage calculation page at the address listed below:

**Address** \_\_\_\_\_

**Builder** \_\_\_\_\_

**Signature of Builder** \_\_\_\_\_ **Date** \_\_\_\_\_