

**FORM 1**  
**Regulation 24**  
**Building Act 1993**  
Building Regulations 2018

**APPLICATION FOR A BUILDING PERMIT**

To: Relevant Building Surveyor –Red Textas

**From: Applicant**

Owner/agent of owner \_\_\_\_\_

Postal address \_\_\_\_\_ Postcode \_\_\_\_\_

Contact person \_\_\_\_\_ Telephone \_\_\_\_\_

Email \_\_\_\_\_ ACN/ARBN \_\_\_\_\_

Address for serving of documents (cannot be PO Box)

\_\_\_\_\_

Indicate if the applicant is a lessee or licensee of Crown land to which this application applies

**Ownership details**

Name of owner \_\_\_\_\_

Postal address \_\_\_\_\_ Postcode \_\_\_\_\_

Contact person \_\_\_\_\_ Telephone \_\_\_\_\_

Email \_\_\_\_\_ ACN/ARBN \_\_\_\_\_

**Property details**

Number \_\_\_\_\_ Street/road \_\_\_\_\_

City/suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Lot/s \_\_\_\_\_ LP/PS \_\_\_\_\_ Volume \_\_\_\_\_ Folio \_\_\_\_\_

Crown allotment \_\_\_\_\_ Section \_\_\_\_\_ Parish \_\_\_\_\_ County \_\_\_\_\_

Municipal district \_\_\_\_\_ Allotment area m<sup>2</sup> \_\_\_\_\_

Land owned by the Crown or a public authority

**Builder (if known)**

Name \_\_\_\_\_ Company \_\_\_\_\_

Postal address \_\_\_\_\_ ACN/ARBN \_\_\_\_\_

Email \_\_\_\_\_ Telephone \_\_\_\_\_

**Owner Builder (if applicable)**

I intend to carry out the work as an owner builder Yes  No

**Building practitioners and/or architects**

(a) To be engaged in the building work

Name \_\_\_\_\_ Category/Class \_\_\_\_\_ Registration No. \_\_\_\_\_

If a registered domestic builder carrying out domestic building work, attach details of the required insurance (if available yet).

(b) Who were engaged to prepare documents forming part of the application for this permit

Name \_\_\_\_\_ Category/Class - Designer/Architect Registration No. \_\_\_\_\_

Name \_\_\_\_\_ Category/Class - Engineer Registration No. \_\_\_\_\_

Name \_\_\_\_\_ Category/Class - \_\_\_\_\_ Registration No. \_\_\_\_\_

**Nature of building work**Construction of new dwelling  Alterations to an existing building Demolition of a building  Removal of a building Extension to an existing building  Change of use to an existing building Construction of swimming pool or spa  Construction of swimming pool or spa barrier Other (give description)  \_\_\_\_\_Proposed use of building Residential  Commercial  Industrial **Cost of building work**Is there a contract price for the building work? Yes  No 

If yes state the contract price (inclusive of GST) \$ \_\_\_\_\_

If no, state the estimated cost of the building work (including the cost of labour and materials) and attach details of the method of estimation \$ \_\_\_\_\_

**Stage of building work**Is a stage permit required? Yes  No 

If application is to permit a stage of the work: Extent of stage \_\_\_\_\_

Cost of work for this stage (inclusive of GST) \$ \_\_\_\_\_

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

**Notes/conditions of application**

- Building levy is determined from the value of building work or replacement value. An audit may occur if amount indicated on this form is considered inaccurate or inconsistent with industry standards. Levies are collected by Red Textas and forwarded monthly to the Victoria Building Authority.
- Applicants are obliged to indicate on this form any building work that is proposed to be carried out by owner or other persons.
- The signing of this form acknowledges that there has been no other building surveyor appointed for the proposed works.
- The signing of this form acknowledges that no building work has commenced and an understanding that no building work may commence until the applicant has received the building permit.
- If in the event that building enforcement work needs to be carried out (i.e. issuing of Building Notices and/or Orders) this will be charged separately at standard industry rates. Same applies to Building Permit Variation and other work non-specified at this time.
- Red Textas engagement is dependent on the property owner's appointment pursuant to Sections 76 & 78 of the Building Act. Work will commence only after appointment has been provided.